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| **RSDA Kick-Off Briefing Agenda**To be completed by the Case Manager |

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| --- | --- |
| PANEL REFERENCE & DA NUMBER | [Panel Ref Number] – [DA#]  |
| APPLICANT / OWNER |  |
| APPLICATION TYPE (DA, Concept DA, MOD, INTEGRATED, DESINGATED) |  |
| REGIONALLY SIGNIFICANT CRITERIA | Clause ##, Schedule 7 of the SRD SEPP: [type]  |
| KEY SEPP/LEP | Seniors Housing SEPP, Affordable Housing SEPP, LEP etc |
| CIV | $#### (excluding GST) |
| SCHEULDED MEETING DATE | Select Date |

**REQUIRED ATTENDEES**

|  |  |
| --- | --- |
| APPLICANT |  |
| PANEL CHAIR |  |
| COUNCIL OFFICER |  |
| CASE MANAGER |  |

**OTHER ATTENDEES**

|  |  |
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**AGENDA**

1. Introductions
2. Applicant introduces proposal
3. Panel and Council questions:
	1. Key issues to address before panel briefing
	2. Requests for Information agreed
	3. Key issues for Public Exhibition?
4. Key issues for Council analysis
5. Schedule Panel Briefing Date
6. Schedule Determination Date
7. AOB