

Upload Remediation Assurance Certificate



OPR

As part of the Project Remediate program, when the Building Practitioner declares the As-Builts (final set), the case will be made available to the Office of Project Remediate (OPR) team to review the application and make a decision whether to issue the Remediation Assurance Certificate for the case.

The below steps demonstrate how to upload the Remediation Assurance Certificate to the case.

Note: The OPR team will receive an email notification whenever a new case flows through to the Project Remediate WB.

1. From the dashboard, **click** Project Remediate WB under Unassigned Tasks.



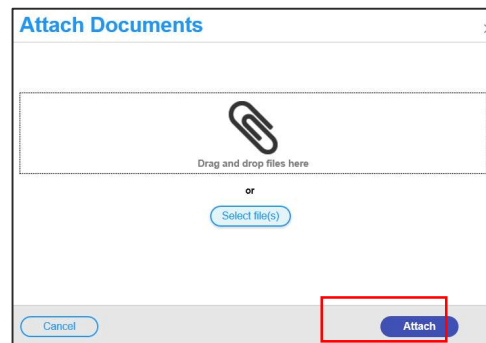
2. Locate the remediation application and **click** on the case reference number.



3. **Click** Upload.

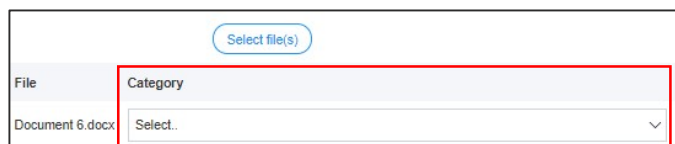


4. **Click** select files to search for file and once selected, **click** on the Attach button.



Note: You can also use the drag and drop feature to attach files.

5. Ensure the attached files are placed in their appropriate categories.



6. **Click** Submit.



End of Steps

What's next

- If this application was the result of a related Development Control Order (DCO), after the OPR team upload the Assurance Certificate, the case will flow through to the consent authority to complete the Project Remediate Closure.
- If the application was the result of a related DA or CDC, then this will end the process for this Project Remediate case.

Further information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions -; and / or
- Contact ePlanning Support at eplanning.support@planning.nsw.gov.au

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