

Using knowledge management

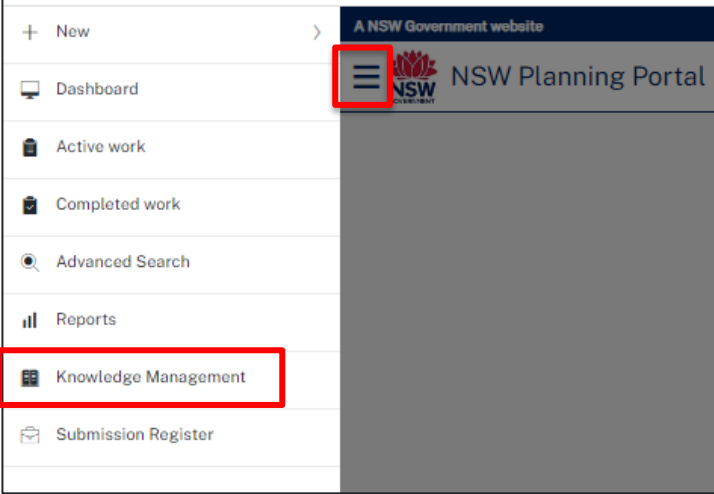
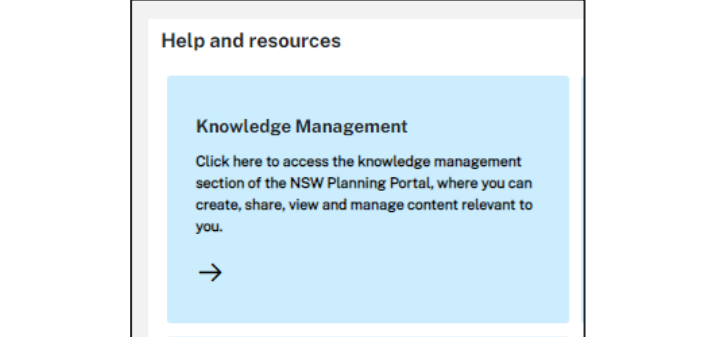
Knowledge management is a secure document repository that is available to Council, Agency and Certifier NSW Planning Portal users. Information found in knowledge management is not available to general Portal users.

The knowledge management area can be located once logged in to the NSW Planning Portal.

Accessing knowledge management

Knowledge management can be accessed from either:

- the menu accessed via the top left-hand side of the screen, or
- within the Help and resources section of the dashboard.

<p>Option 1: Click on the three horizontal stripes in the top left-hand side of the screen to open the menu. From the menu select Knowledge management.</p>	
<p>Option 2: Scroll down the page to the Help and resources section. Click on the arrow within the Knowledge Management tile.</p>	


Viewing documents

- Once you have accessed the knowledge management section, a list of folders will populate in the centre of the screen.

Notes:

- Help and support materials are located in the Quick Reference Guides folder.
- Release notes are located in the Release Notes for Online Services folder.

A NSW Government website


 NSW Planning Portal

Knowledge Management









	Name	Modified date
<input type="checkbox"/>	Affordable Housing Viability	14/12/2020 09:59 AM
<input type="checkbox"/>	Community Participation Plan Toolkit	23/09/2019 12:19 PM
<input type="checkbox"/>	Community Participation Plans (CPP)	06/08/2019 09:54 AM
<input type="checkbox"/>	DA Best Practice Guide	30/07/2019 10:55 AM
<input type="checkbox"/>	Digital Plan Making	25/07/2019 12:31 PM
<input type="checkbox"/>	Implementation toolkit	19/02/2020 11:19 AM
<input type="checkbox"/>	Infrastructure Contributions	06/06/2022 02:00 PM
<input type="checkbox"/>	Local Development Performance Management (LDPM) 2018-19	21/08/2019 03:50 PM
<input type="checkbox"/>	Local Strategic Planning Statements (LSPS)	20/08/2019 02:02 PM
<input type="checkbox"/>	Planning Circular PS13-002 - Calculating the genuine estimated cost of development	03/06/2020 04:45 PM
<input type="checkbox"/>	Planning Proposals (PPs)	07/06/2022 10:01 AM
<input type="checkbox"/>	Premier's Priority 11 (PP11)	04/11/2020 08:32 AM
<input type="checkbox"/>	Quick Reference Guides	19/11/2021 09:10 AM
<input type="checkbox"/>	Release Notes for Online Services	12/12/2022 08:46 AM

2. Click on the folder icon or name to view the documents.


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Knowledge Management








	Name	Modified date
	Affordable Housing Viability	14/12/2020 09:59 AM
	Click to open this folder	
	Community Participation Plan Toolkit	23/09/2019 12:19 PM
	Community Participation Plans (CPP)	06/08/2019 09:54 AM
	DA Best Practice Guide	30/07/2019 10:55 AM
	Digital Plan Making	25/07/2019 12:31 PM
	Implementation toolkit	19/02/2020 11:19 AM
	Infrastructure Contributions	06/06/2022 02:00 PM
	Local Development Performance Management (LDPM) 2018-19	21/08/2019 03:50 PM

3. Click on the icon or file name to download a document.



Knowledge Management

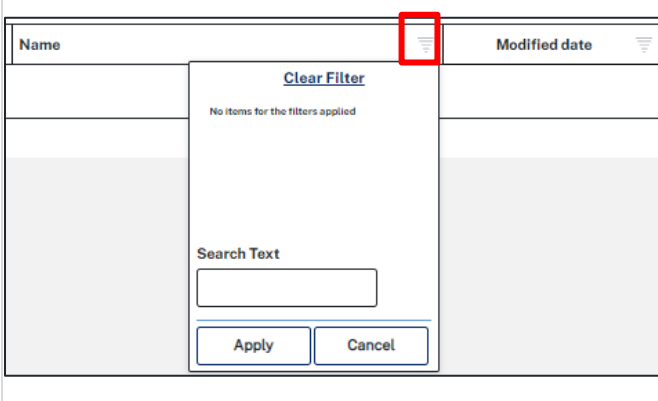
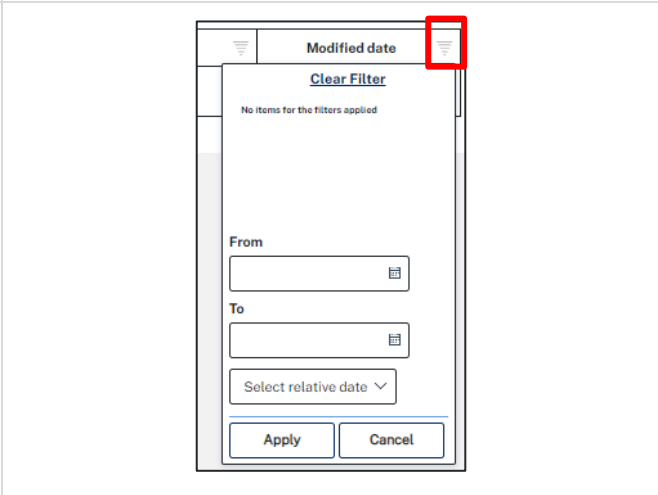
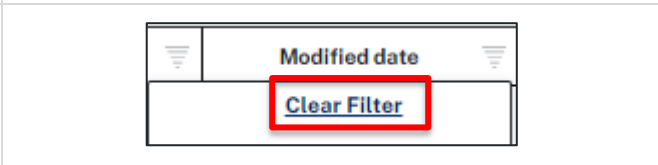
Home > Quick Reference Guides > Council Quick Reference Guides > Development Applications

	Name	Modified date
	State DAs	05/06/2022 05:32 PM
	Capturing an applications determination.pdf	19/09/2022 04:36 PM
	Completing the Final Assessment.pdf	12/04/2022 04:37 PM
	Completing the Preliminary Assessment.pdf	19/09/2022 04:37 PM
	Deferred Commencement of a Development Application.pdf	19/09/2022 04:40 PM
	Editing the Details of a Development Application.pdf	02/08/2022 09:19 AM
	Exhibiting a Development Application.pdf	12/04/2022 04:38 PM

Notes:

- The folder and document lists include a column labelled “Modified date”. This will assist you to recognise new content.
- The Department may add and/or remove content from the knowledge management area over time.

Filtering folders and documents

<p>To filter folders and documents by name, click the filter icon within the table heading, and enter search text within the specified field.</p> <p>Once you select Apply, the list will be refined.</p>	
<p>To filter folders and documents by date, click the filter icon within the table heading, and enter either the relevant date period, or select an option from the drop-down list.</p> <p>Once you select Apply, the list will be refined.</p>	
<p>Click Clear Filter to remove any filters you have applied.</p>	

End of steps

If you need more information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions - <https://www.planningportal.nsw.gov.au/support/frequently-asked-questions> and / or contact ServiceNSW on 1300 305 695.