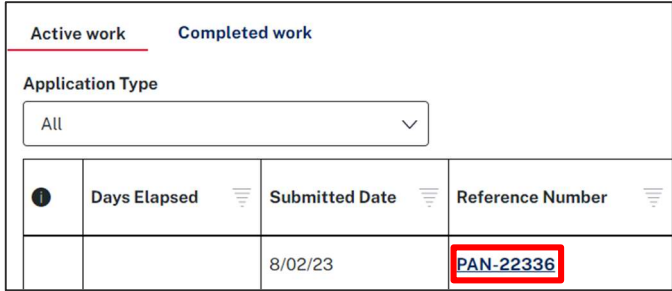

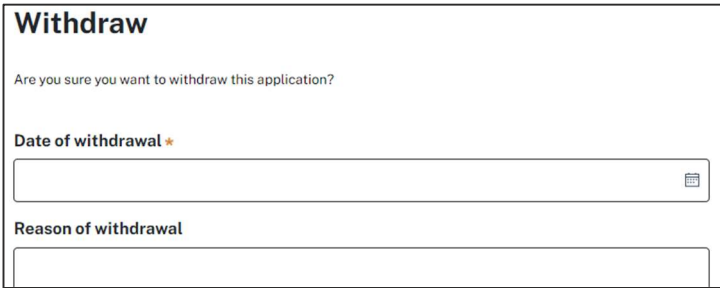
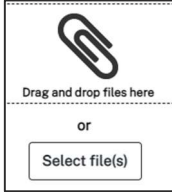



Withdraw a Development Application

Applicants can withdraw a development application (DA) at any time after submission and prior to its determination. Follow the below steps to withdraw your development application.

Getting started

| | |
|--|---|
| <p>1. Log in to the NSW Planning Portal, locate and open the relevant development application in your Active Work.</p> |  |
| <p>2. Click Actions menu and select Withdraw from the dropdown list.</p> | |
|  | |
| <p>3. Enter the date of withdrawal and the reason for withdrawal.</p> |  |
| <p>4. If you have supporting documentation, Click upload.</p> <ol style="list-style-type: none"> Click Select files (s) or drag and drop your file(s) in the space provided. Categorise the file type(s) Click Attach. |  |
| <p>5. Click Submit.</p> |  |

End of steps

What Happens Next?

- The consent authority will receive a system-generated email advising of the withdrawal.
- The system will update the status of the case to Withdrawn.
- Withdrawn development applications remain visible under your Completed Work queue for future reference.

If you need more information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions - <https://www.planningportal.nsw.gov.au/support/frequently-asked-questions> and / or contact ServiceNSW on 1300 305 695.